

Lay Ministry Formation & Leadership Program  
Diocese of Reno

**Letter of Recommendation  
from a Co-Worker in Ministry**

*This is from another lay person, not someone ordained*

**Due by April 15, 2017**

Applicant's Name: \_\_\_\_\_

Your Name: \_\_\_\_\_

Your contact information (phone, email):

**Please answer the following questions as specifically as possible**

1. How long have you known the applicant and in what capacity?
  
  
  
  
  
  
  
  
  
  
2. Give one example of how the applicant demonstrates leadership or the potential for it
  
  
  
  
  
  
  
  
  
  
3. What areas will be the greatest challenge to the applicant as s/he participates in Lay Ministry and Leadership Formation and becomes more involved in ministry?

Applicant's Name: \_\_\_\_\_

4. Based upon your knowledge of the applicant, circle the appropriate response for each of the following:

	Low					High	
Works effectively with the priests	1	2	3	4	5	Not able to observe	
Works effectively with staff	1	2	3	4	5	Not able to observe	
Works effectively with other laity	1	2	3	4	5	Not able to observe	
Works effectively with parish groups in a leadership position	1	2	3	4	5	Not able to observe	
Deals well with conflicts and opinions that differ from hers/his	1	2	3	4	5	Not able to observe	
Dedication to <b>completion</b> of a task	1	2	3	4	5	Not able to observe	
Flexibility with change	1	2	3	4	5	Not able to observe	
Leadership skills	1	2	3	4	5	Not able to observe	
Organizational skills	1	2	3	4	5	Not able to observe	
Sensitivity to needs & experiences of others	1	2	3	4	5	Not able to observe	

Applicant's Name: \_\_\_\_\_

5. Do you feel the applicant has time to commit to Lay Ministry Formation?

6. Do you recommend the applicant for acceptance into the Lay Ministry Formation program? Do you have any reservations? Please explain

7. Would you like to be contacted by a member of the selection team for additional information? **Y N**

---

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please return to the Office of Lay Ministry Formation and Leadership **by April 15, 2017**

290 S. Arlington Ave, Suite 200  
Reno NV 89501  
FAX to Pat G: 1-775-382-1039  
Email to: [patg@catholicreno.org](mailto:patg@catholicreno.org)