

**Diocese of Reno**  
**Lay Ministry Formation and Leadership Program**  
*Liturgical and Sacramental Training Module*  
**2022-2023**

PLEASE DELIVER THIS APPLICATION TOGETHER WITH A LETTER OF RECOMMENDATION FROM A PERSON OF MINISTRY COLLEAGUE NO LATER THAN **July 06, 2022**

1. Complete this application and return it to the address provided on the last page.
2. Submit the Letter of Recommendation form from a colleague in the ministry who is a layperson (**not a priest or deacon**).
3. The Colleague must fill out and submit his/her recommendation letter **separately from your application**
4. After returning this application, if applicable, this office will send the Approval Form to your pastor as well as a copy of your application.
5. Please understand that we cannot and do not necessarily accept all applicants.

**Eligibility Requirements**

1. Adult, 24 years of age or older
2. Be a practicing Catholic for at least three consecutive years or more
3. Be active in church ministry for at least one year
4. Be supported by your pastor. Once again, **we will** send your pastor the Approval Form, not you
5. Being in good physical and mental health
6. Posses a deep and genuine desire for spiritual formation
7. Be open and interested in contemporary expressions of theology
8. Have sufficient time for training and ministry
9. Have the desire and willingness for growth, continuing education and skill development for the ministry
10. Possessing reading and writing skills to fully participate in the academic program
11. Must be baptized; confirmed; First Eucharist (First Communion)
12. Have taken the VIRTUS Protecting Gods Children Awareness Session and at least begun reading the newsletters associated with this <https://renodiocese.org/safe-environment/>
13. Having been approved by the diocese through the background check form
14. Training, as well as all materials, presentations, etc. will be in Spanish
15. Contact laurianner@catholicreno.org for program information in English.

**You must be fully vaccinated to participate in the program. If you need further information on vaccination, dates and locations please visit the Reno Dioceses website at <https://renodiocese.org/home/ourworks/ethnic-ministry/>**

FILL OUT THIS FORM COMPLETELY. REMEMBER THAT PRAYER IS PART OF THE TRAINING PROCESS  
PLEASE WRITE CLEARLY

I. OVERVIEW

1. Legal Name: \_\_\_\_\_  
  Last Name  First Name
2. Preferred Name (as you want us to call you): \_\_\_\_\_
3. Current Parish: \_\_\_\_\_
4. Preferred Contact Number \_\_\_\_\_ Other \_\_\_\_\_
5. E-mail (personal or work) \_\_\_\_\_
6. Address: \_\_\_\_\_
7. City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_
8. Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Place of Birth: \_\_\_\_\_
9. Marital Status: Single\_\_\_\_ Married \_\_\_\_widowed \_\_\_\_ Divorced \_\_\_\_ Separated \_\_\_\_\_
10. Name of Your Spouse: \_\_\_\_\_
11. Can we give your phone number, email, home address to the other participants in the program? **Yes No**
12. Do you regularly read and review your emails? **Yes No**
13. Have you ever participated in the Annual Diocesan Conference? **Yes No**

## II. RELIGIOUS HISTORY

1. Are you baptized Catholic? \_\_\_\_\_
2. If you were not baptized Catholic, please write down the year you became Catholic and briefly explain why you became Catholic:
  
3. Have you celebrated your First Communion/First Eucharist? \_\_\_\_\_
4. Have you been confirmed in the Catholic Church? **Yes / No**
5. Have you been out of the practice of the Catholic Church faith for more than 3 years? **Yes / No**
  
6. Have you been in the seminary or religious community? **Yes / No**  
If you have been, please explain briefly and why you are no longer participating

### PARISH AFFILIATION

1. Number of years in your parish actual \_\_\_\_\_
2. Parish that is sponsoring you \_\_\_\_\_
3. How long have you lived in the Diocese of Reno? \_\_\_\_\_
4. How long do you expect to stay in the Diocese? \_\_\_\_\_

## III. **Finance**

1. The cost of the program is \$450 per year. A security deposit of \$150 is required. Deposit must be paid before the first class. This deposit is non-refundable. (You will be notified of your acceptance into the program by July 10, 2022).
2. Who will pay your tuition?
  - My parish (talk to your parish priest)
  - Myself
  - Between myself and my parish

**IV. MARRIAGE AND FAMILY**

- 1. \_\_\_ Married
- 2. \_\_\_ Single
- 3. **If you are married**, have you and your wife discussed your entry into the Training Program and ways you can prioritize time?
  
- 4. Have you discussed this commitment with your sons and daughters and other family members? **Yes / No**

**V. Work**

- 1. Profession / Occupation \_\_\_\_\_ Number of Years \_\_\_\_\_
- 2. I am currently \_\_\_ Employed \_\_\_ Self-employed \_\_\_ Retired

**VI. Health**

- 1. What is your overall health?
- 2. Describe any physical disability or chronic illness that may require a Special consideration.

**VII. Education**

- 1. Circle the highest degree you completed:  
  
Grade school \_\_\_ Middle school \_\_\_ High School \_\_\_ College/ University \_\_\_\_\_
  
- 2. Graduation Dates:  
  
Grade school \_\_\_ Middle school \_\_\_ High School \_\_\_ College/ University \_\_\_\_\_
  
- 3. If you took courses at a College/ University, what is your Title?  
  
\_\_\_\_\_
  
- 4. Name of the school where you took the courses of your highest educational level:  
  
\_\_\_\_\_

5. In addition to assistance and active participation in the class, the Lay Ministry's Training and Leadership program requires:

- about 10-12 hours of theological reading per month
- written reflection documents to be delivered in the next class
- a pastoral project, approved by its pastor and the director of P.F.M.L.L
- find best practices in other parishes/places for your project
- lead the group in prayer, as part of a team, following the instructions given.
- Is any of this a concern for you? **Yes / No**
- If yes, please explain:

5. Do you master a language other than your original language?

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7. What are some skills or training you have obtained?

### VIII. **FORMATION**

1. One of the objectives of this program is to build a community of faith among members. Some of the activities may be aimed at achieving this goal.

a. Is this aspect of training valuable to you? **Yes / No**

2. Have you taken Bible courses ? **Yes / No**

a. What courses have you taken?

b. Mention the Institution or Group:

3. Have you taken the **Temperament/ Myers-Briggs indicator? Yes No**

**4. Have you taken Emergenetics? Yes No**

**IX. Participation in other Training Programs: (Check all that apply)**

- |  |  |
|--|--|
| <input type="checkbox"/> Certification as Catechist                      | <input type="checkbox"/> Prayer and Life Workshops |
| <input type="checkbox"/> Charismatic Renewal                             | <input type="checkbox"/> Marriage Meeting          |
| <input type="checkbox"/> Christianity Courses                            | <input type="checkbox"/> Withdrawals               |
| <input type="checkbox"/> Training for the Lay Ministry (Diocese of Reno) | <input type="checkbox"/> Why Catholic?             |
|  | <input type="checkbox"/> Others (Please describe)  |

**X. Ministry**

Please select the ministries in which you are currently involved. Then place a star (\*) in the **ONE** **that** is most meaningful to you in your life.

- |  |   |
|--|---|
| <input type="checkbox"/> Catechist           | <input type="checkbox"/> Coordinate the Liturgy |
| <input type="checkbox"/> Religious Education | <input type="checkbox"/> Reader                 |
| <input type="checkbox"/> Hispanic Ministry   | <input type="checkbox"/> Minister of Communion  |

**CONTINUES MINISTRY**

- |  |  |
|--|--|
| <input type="checkbox"/> Music                     | <input type="checkbox"/> Social Justice          |
| <input type="checkbox"/> Evangelization            | <input type="checkbox"/> Prison                  |
| <input type="checkbox"/> Pastoral Council/Parish   | <input type="checkbox"/> Youth Pastoral          |
| <input type="checkbox"/> Committee / Parish School | <input type="checkbox"/> Teens                   |
| <input type="checkbox"/> RICA Team                 | <input type="checkbox"/> Confirmation            |
| <input type="checkbox"/> Sacristan                 | <input type="checkbox"/> Other (Please describe) |

1. In which of the activities mentioned above do you have a leader / director role?
  
  
  
  
  
  
  
  
  
  
2. Other comments on your past/present ministerial participation that you want us to know about:
  
  
  
  
  
  
  
  
  
  
3. In one or two sentences, answer the question "**Who is a leader?**" You can use your own words or you can quote someone else. If you're quoting someone else, be sure to indicate who you're quoting."
  
  
  
  
  
  
  
  
  
  
4. How would you like the Church in our Diocese to be in 10 years?
  
  
  
  
  
  
  
  
  
  
5. Please put an X in prayer that best describes your participation in the ministry as a call from God:
  - I feel that what I'm doing is a call from God
  - I do not feel that my participation is a call from God
  
  
  
  
  
  
  
  
  
  
6. Please put an X in the sentence that best describes your sense of connection with the diocese and other parishes in the diocese:
  - I feel very connected to the diocese and other parishes
  - I feel somewhat connected to the diocese and other parishes
  - I do not feel very connected to the diocese and other parishes

7. "My ministry gives me the opportunity to:"
8. What is **one of the goals** you have when joining this training process? What do you hope to achieve by participating? What are you looking for? You must have at least 1 goal and must be measurable in some way.
- Enter your goal:
  
  
  - How will you measure it in the end to see if you've made it?
9. In addition to your goal, what else do you want to achieve from this program? Why do you want to do it?
10. Briefly tell us anything else you'd like us to know:



11. How did you hear about this program? (Circle all that apply)

- Spoke with someone who has already participated in the program
- Diocesan announcements
- Parish bulletin
- The priest recommended it to me
- Other

### **Conclusion**

The Ethnic Ministry Office adheres to a policy of strict confidentiality of registrations. This application and all other information received will be kept confidential and disclosed only to persons associated with the application process.

I certify with my signature that the information in this application is true and complete according to what I know and understand. I understand that any misrepresentation of facts may be sufficient cause to refuse admission.

I give permission to the Training Team of the Lay Ministry and Leadership to contact my pastor, as well as any other reference related to this application, if necessary.

I have completed the Safe Environment training program and a background check through the diocese.

I understand that the completion of this training process for lay ministry and leadership does not guarantee me a job in this Diocese or anywhere else.

I will not record any videos without the presenter's permission.

I understand that the use of cell phones during sessions will be limited and I will comply with the rules.

I understand that the publications of the speakers' presentations will be for the use of the participants only.

I understand that my photo can be used digitally, online or printed, with my name on it.

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**Signature of the Applicant**

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**Date**

**More on the next page**

**Contact information of the sponsoring pastor (or other, if not a parish-related ministry):**

Name: \_\_\_\_\_

Email: \_\_\_\_\_

Phone number: \_\_\_\_\_

**The full application must be received by July 06, 2022. Send it to:**

❖ **Mail:**

Maripaz Ramos

Lay Ministry Formation and Leadership Program

Diocese of Reno

290 S. Arlington Ave

Reno, NV 89501

❖ **Email to :** [maripazr@catholicreno.org](mailto:maripazr@catholicreno.org)

❖ **Fax: 1-775-382-1035**